

DRAFT PRAIRIE RIVER LIBRARY DISTRICT

*Board of Trustees – Meeting Minutes
January 23rd, 2024*

The meeting was called to order at 9:33 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

RECOGNITION OF VISITORS – None

- Agenda – Add snow removal, item 13.
- Correspondence – A letter from Friends of the Craigmont Community Library was shared and discussed.
- Valnet meeting – New library cards from the Valnet card design contest were shared, Valnet directors working on Koha upgrades.
- Directors Report- The Director's report included information on packet materials and branch happenings.

APPROVAL OF CONSENT AGENDA

Lori moved to accept consent agenda items a,b,c, and d, including the minutes from the November 28TH regular meeting, the November and December 2023 statement of expense, the profit and loss statement, and the bank statement review. Angela Seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: A current copy of district-wide statistics was shared and discussed.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: Mariyah Horner has been selected as the new Kooskia Branch Manager, Mariyah began her new role in December, and is already hard at work planning programs and meeting with the community. Madison has moved into the Executive Assistant role at the District Office. The Branch Substitute position remains open.

GRANT UPDATES

Connecting Communities (Chromebooks): Chromebooks are being utilized across the district.

Upgrade your Space (Telehealth): Launch of Telehealth programs in late February or early March. Application will be put in for Craigmont Community Library.

Facilities Improvement Grant: Received first fund disbursement. Ellamae continues to look for additional grants to support repairs.

AARP Community Challenge Grant: Lapwai is working to finalize the project.

Kindergarten Readiness Grant - Working with the Nimmipuu Clinic and Headstart to expand the library services. Signage will be translated into Nez Perce.

Welcoming Libraries Grant – \$1,000 each awarded to Lapwai, Winchester, and Nezperce Community Libraries to improve youth spaces.

Capital Project Updates – Ellamae has applied for multiple grants focused on the renovations and outfitting of the future Craigmont Community Library space. Ellamae will meet with the City of Craigmont at the February 2024 council meeting.

Legislative Updates - HB 384 has been returned to committee.

Snow Removal – The need for snow removal services at the Lapwai branch was discussed. Ellamae will reach out to potential contacts for this service.

Action Items:

- a) **Join Powers Subscriber Agreement** – Lori moved to accept and sign the ICRMP join powers user agreement. Dawn seconded. Motion passed.
- b) **Recognition & Memorial, Carol Stillman** – Dawn moved to purchase a plaque in memorial of former board member Carol Stillman. Jeanne seconded. Motion passed.
- c) **Draft Meeting Space Usage Policy** – Tabled until February Board Meeting.

Ellamae shared that she will be attending the Public Library Director’s Summit and Facilities Project Conference in Boise from March 13th – 15th.

[NEXT REGULAR MEETING](#) February 27th, 2024, 9:30 AM
[ADJOURNMENT](#) 11:28 AM

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: February 27th, 2024