

DRAFT PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

August 29th, 2023

The meeting was called to order at 9:34 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaar, board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

RECOGNITION OF VISITORS –

- Agenda – No changes or additions
- Correspondence – None
- Valnet meeting – The library card contest is up and running, and staff and trustees are also permitted to submit designs.
- Directors Report- The Director's report included information on packet materials and branch happenings.

APPROVAL OF CONSENT AGENDA

Jeanne moved to accept consent agenda items a,b,c, and d, including the minutes from the July 31st regular meeting, the July statement of expense, the profit and loss statement, and the bank statement review. Angela Seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: Statistical reports were shared and discussed.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: The Kamiah Branch Manager position has been offered to a candidate. Several substitute positions have also been offered; the substitute position will remain open until a sufficient pool is available.

ICfL Grant Updates:

ARPA Learn/Earn grant (Mobile Library): No updates.

Connecting Communities (Chromebooks): Chromebooks continue to be used to supplement patron computers in branches.

BIIG Grant (Broadband Infrastructure): Funding has been approved.

Upgrade your Space (Telehealth): We have reached the final pre-delivery stages and hope to see our pods/walls in the next few weeks.

ARP/ESSER Grant: All items have been purchased and are in the final disbursement to different branches.

So That All May Read Grant: Kindles have been cataloged and are available for checkout, magnifying glasses will also be available for patron checkout.

Facilities Improvement Grant: The timeline for the project was discussed, and a work order from Keltic Engineering was shared and agreed upon.

AARP Community Challenge Grant: AARP grant for Winchester is going well. Lapwai is in the ordering stage.

- a. Draft Budget: FY 2023-2024: Lori moved to accept the proposed FY 23-24 budget. Dawn seconded. Motion passed.
- b. Draft Job Description, District Position: Jeanne moved to accept the Executive Assistant job description with the discussed wording changes. Dawn seconded; the motion passed.
- c. Draft Friends of the Library Policy: Jeanne moved to accept the Friends of the Library policy with discussed changes. Angela seconded. Motion passed.

[NEXT REGULAR MEETING](#) Next regular meeting: September 26th, 9:30 a.m.

[ADJOURNMENT](#) 1:32 pm

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: September 26th, 2023