

# DRAFT PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

February 27th, 2024

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The meeting was called to order at 9:37 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

## RECOGNITION OF VISITORS – None

- Agenda – No Changes or Additions
- Correspondence – No Correspondence.
- Valnet meeting – Koha upgrades and consortium wide updates were provided.
- Directors Report- The Director's report included information on packet materials and branch happenings.

## APPROVAL OF CONSENT AGENDA

Dawn moved to accept consent agenda items a,b,c, and d, including the minutes from the January 23<sup>rd</sup> regular meeting, the January 2024 statement of expense, the profit and loss statement, and the bank statement review. Lori Seconded. Motion passed.

## LIBRARY & STAFF REPORT

Statistical Reports: No statistical reports shared in January.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: The substitute position remains open across the district until a sufficient pool is hired. The upcoming retirement of Culdesac Branch Manager was announced.

## GRANT UPDATES

**Connecting Communities (Chromebooks):** Chromebooks are being utilized across the district.

**Upgrade your Space (Telehealth):** Craigmont Library was granted telehealth equipment for new building.

**Facilities Improvement Grant:** Ellamae continues to look for additional grants to support repairs.

**AARP Community Challenge Grant:** Lapwai is working to finalize the project, has received all materials.

**Kindergarten Readiness Grant** - Working with the Nimmipuu Clinic and Headstart to expand the library services. Signage will be translated into Nez Perce.

**Welcoming Libraries Grant** – \$1,000 each awarded to Lapwai, Winchester, and Nezperce Community Libraries to improve youth spaces.

**Capital Project Updates** – Ellamae presented a breakdown of costs of utility services for the new Craigmont Community Library location. The FY 23-24 budgeted amount for the unfilled Craigmont Page position in the amount of \$3,932.63 will be reallocated for utilities and building repairs.

**Legislative Updates** – Idaho HB has been reintroduced as HB710.

Action Items:

- a) **Draft Friends of the Library Policy**– Dawn motioned to approve changes in the Draft Friends of the Library policy. Jeanne seconded. Motion passed.
- b) **Draft Internet Use Policy** – Angela motioned to pass the Internet Use Policy as amended. Jeanne Seconded. Motion passed.
- c) **Draft Meeting Space Usage Policy** – Lori motioned to accept the Draft Meeting Space Usage Policy with corrections to the numbering. Dawn seconded. Motion passed.

[NEXT REGULAR MEETING](#) March 26<sup>th</sup>, 2024

[ADJOURNMENT](#) 10:51

Respectfully submitted,  
Ellamae Burnell, Clerk of the Board

Approved: March 26<sup>th</sup>, 2024