

PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

March 26th, 2024

The meeting was called to order at 9:34 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondena, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

RECOGNITION OF VISITORS – None

- Agenda – No changes or additions
- Correspondence – None
- Valnet meeting – Valnet is looking towards cleanup policies related to cataloging, circulation, and systems administration.
- Directors Report- The Director's report included information on packet materials and branch happenings.

APPROVAL OF CONSENT AGENDA

Angela moved to accept items a,b,c, and d, including the minutes from the February 27th regular meeting, the February statement of expense, the profit and loss statement, and the bank statement review. Dawn Seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: No statistical reports shared this month.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: There have been multiple applicants for the open Culdesac Branch Manager Position. Interviews will take place in the coming weeks.

GRANT UPDATES

Connecting Communities (Chromebooks): Chromebooks are being utilized across the district.

Upgrade your Space (Telehealth): Craigmont location was granted telehealth equipment.

Facilities Improvement Grant: Ellamae meets with project Engineers next week. Additional funding continues to be explored.

AARP Community Challenge Grant: AARP will be visiting Winchester and Lapwai branches in May to highlight projects.

Kindergarten Readiness Grant - Working with the Nimmipuu Clinic and Headstart to expand the library services. Signage will be translated into Nez Perce.

Welcoming Libraries Grant - Welcoming Libraries Grant for all three locations are being finalized.

Capital Project Updates – Progress is being made with electricians and internet providers.

Legislative Updates – H710 passed by senate on to governor.

Action Items:

- a) **Mileage Reimbursement Rate** – Lori moved to accept and follow federal reimbursement rates unless otherwise decided by the board of trustees. This increases the current rate to .67 cents per mile. Jeanne seconded. Motion passed.
- b) **Recognition & Memorial, Carol Stillman** – The Budget hearing date was agreed on and set for 3:30 pm on August 20th, 2024. No motion needed.
- c) **Risk Adversity Scope** – Lori motioned to grant the requested leave dates by PRLD staff member and allow for bonding time as outlined by State and Federal Law and to deny additional requests as they are unable to be safely accommodated. Dawn seconded. Motion passed.

[NEXT REGULAR MEETING](#) A p r i l 30th, 2024 (Meeting date updated via email to April 23rd, 2024).

[ADJOURNMENT](#) 10:47

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: April 23, 2024