

DRAFT PRAIRIE RIVER LIBRARY DISTRICT

Board of Trustees – Meeting Minutes

June 27th, 2023

The meeting was called to order at 9:33 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas(via Zoom), Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

RECOGNITION OF VISITORS – None

- Agenda – Mike requested a change in the order of action items, a) draft collection development policy, b) draft volunteer policy, and c) draft friends of the library policy.
- Correspondence – None
- Valnet meeting – Valnet directors discussed Koha updates.
- Directors Report- The Director’s report included information on packet materials and branch happenings.
- APPROVAL OF CONSENT AGENDA

Jeanne moved to accept consent agenda items a,b,c, and d, including the minutes from the May 23rd regular meeting, the May statement of expense, the profit and loss statement, and the bank statement review. Lori Seconded. Motion passed.

LIBRARY & STAFF REPORTS

Statistical Reports: No statistical reports are shared in June.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: Multiple applications for the Branch Manager and Substitute positions have been submitted.

ICfL Grant Updates:

ARPA Learn/Earn grant (Mobile Library): The repair timeline was discussed.

Connecting Communities (Chromebooks): Chromebooks are being used to supplement patron computers in branches.

BIIG Grant (Broadband Infrastructure): No updates.

Upgrade your Space (Telehealth): We have reached the final pre-delivery stages and hope to see our pods/walls in the next few weeks.

ARP/ESSER Grant: Funds have been allocated for staff time and items continue to be purchased.

So That All May Read Grant: PRLD is in the beginning stages of planning radio ads, devices are being set up.

Facilities Improvement Grant: Grant application submitted, estimated grantee announcement at end of July.

AARP Community Challenge Grant: AARP grant announcement to take place on June 28th.

- a. Draft Collection Development Policy: Lori moved to approve the draft collection development policy with the discussed change of a 3-year time period. Angela seconded. Motion passed.
- b. Draft Volunteer Policy: Lori moved to approved with the addition of insurance clarification. Dawn Seconded. Motion passed.
- c. Draft Friends of the Library Policy: tabled until the August meeting.

[NEXT REGULAR MEETING](#) Next regular meeting & budget workshop is scheduled for July 31st at 9:30 AM.

[ADJOURNMENT](#) 11:52 AM

Respectfully submitted,
Ellamae Burnell, Clerk of the Board

Approved: July 31st, 2023