**PRAIRIE RIVER LIBRARY DISTRICT**

*Board of Trustees – Meeting Minutes*

*September 27th, 2022*

The meeting was called to order at 9:27 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondenaa, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai City Hall Meeting Room.

Recognition of Visitors – None

* Agenda – No additions or changes.
* Correspondence – None.
* Valnet meeting – Valnet officer elections took place at the last Valnet meeting. Valnet Directors have decided to offer an ILA scholarship to help boost attendance at ILA.
* Directors Report- Julie and Lynda attended the ARSL conference in Chattanooga and had a wonderful time. We continue to look at ways for staff to get involved with professional development and continuing education. As a reminder, ILA is coming up on October 6 &7th.

Staff from branches in Nez Perce County attended the Nez Perce County fair last weekend to promote PRLD. The small PRLD van will be rewrapped this week with the new logo.

* Approval of Consent agenda

Jeanne moved to approve the consent agenda which included the minutes from the August 30th Regular Meeting, September statement of expense, profit and loss statement and bank statement review.

Library & Staff Reports

Branch News: Printed copies of the reports were sent to trustees.

Branch news highlights include:

**Peck:** Doreen has been continuing the Peck Library school programs with a focus on air quality with the help of lessons and materials from the Nez Perce Tribe and EPA.

**Winchester:** Chris has been hard at work resetting the library. With the help of the Winchester Friends group and volunteers they library now has a new concrete programming pad out back.

Business

ICfL Grant Updates:

**ARPA Learn/Earn grant (Mobile Library):** The van has been delivered to Northwest Kitchens, Ellamae is meeting with Northwest Kitchens later this week to discuss changes to original plan.

**Connecting Communities (Chromebooks):** ICfL has a solution for the Chromebooks and will be stopping by Lapwai prior to ICfL to get the computers up and running. The grant timeline has been extended.

**BIIG Grant (Broadband Infrastructure):** The request for proposal for Internet & WAN Service remains open, no proposals have been received. Proposals from any interested providers will be due December 7th.

**ARP/ESSER Grant:** We are currently working on the applications for two ARP/ESSER grant both focusing on supporting youth. Megan and Chris have been approved to attend the National Summer Learning Association conference in Washington DC. ICfL will reimburse conference costs.

Operations, Outreach & Technology Manager Search Update: Three applications have been received for the Operations, Outreach and Technology Manager Search.

PRLD Scholarship Fund Update: After speaking with ICfL Ellamae would like to table the conversation on scholarships until a later date.

Replacement Technology for Chris Case: Jeanne moved to replace Chris Case’s personal laptop that was used for PRLD related software and activities up to 1,000. Angela seconded. Motion passed.

Proposed Mobile Library & Outreach Manager Position: Lori moved to accept the proposed job description for the mobile library and outreach with changes regarding hours and supervision. Jeanne seconded. Motion passed.

Proposed Operations & Technology Manager Position Description: Jeanne moved to accept the proposed operations and technology manager position with changes as discussed. Angela seconded. Motion passed.

Proposed Makerspace Policy: Jeanne moved to accept with proposed Makerspace Policy with an addition to item D. Lori seconded. Motion passed.

Jeanne moved to go into an executive session involving a personnel matter pursuant to Idaho code 74-206(1)(b) at 11:03am. Dawn Seconded. Roll call vote: Jeanne – Aye, Dawn– Aye, Angela-Aye, Lori – Aye, Mike – Aye.

Lori moved to return to leave the executive session at 11:50 am. Jeanne seconded. Roll call vote: Jeanne- Aye, Dawn– Aye, Angela- Aye, Lori – Aye, Mike- Aye.

Next Regular Meeting Next regular meeting is scheduled for Tuesday, October 25 2022, at 9:30 AM at the Lapwai Community Library

Adjournment Meeting adjourned at 11:50

Respectfully submitted,

Ellamae Burnell, Clerk of the Board

Approved: