

# PRAIRIE RIVER LIBRARY DISTRICT

*Board of Trustees – Meeting Minutes  
April 23rd, 2024*

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The meeting was called to order at 9:32 AM by Board Chair Mike Wasko. Also in attendance were board members Dawn Stryhas, Jeanne Wasko, Lori Williams, Angela Sondena, and board clerk Ellamae Burnell. This meeting was conducted at the Lapwai Community Library.

## RECOGNITION OF VISITORS – None

- Agenda – Jeanne requested that a discussion regarding the Nezperce Library be added as item 13. This pushes action items to 14.
- Correspondence – None
- Valnet meeting – Valnet is looking towards cleanup policies related to cataloging, circulation, and systems administration. Valnet is working collaboratively on 710 related policies and plans.
- Directors Report- The Director’s report included information on packet materials and branch happenings.

## APPROVAL OF CONSENT AGENDA

Lori moved to accept items a,b,c, and d, including the minutes from the March26th regular meeting, the March statement of expense, the profit and loss statement, and the bank statement review. Angela Seconded. Motion passed.

## LIBRARY & STAFF REPORTS

Statistical Reports: Statistical reports were shared and discussed.

Branch News: Printed copies of the reports were sent to trustees containing updates from Branch Managers on current happenings, programs, and projects.

Position Search Updates: Nezperce Branch Manager, Kamiah Branch Assistant and Substitute positions remain open. Interviews are taking place for Culdesac Branch Manager position in coming weeks.

## GRANT UPDATES

**Connecting Communities (Chromebooks):** Chromebooks are being utilized across the district. Connecting communities grant is closed and will be removed from grant update list for future meetings.

**Upgrade your Space (Telehealth):** Craigmont location was granted telehealth equipment, waiting on finalized equipment and first round of locations.

**Facilities Improvement Grant:** Additional funding opportunities continue to be explored.

**AARP Community Challenge Grant:** AARP will be visiting Winchester and Lapwai branches in May to highlight projects. AARP grant is finalized and will be removed from grant update list for future meetings.

**Kindergarten Readiness Grant** – Sites are up in Nimipuu Health and have been stocked with books. Finalizing grant requirements in preparation for May 31<sup>st</sup> due date.

**Welcoming Libraries Grant** - Welcoming Libraries Grant for all three locations have been finalized. Welcoming Libraries will be removed from grant updates at future meetings.

### **Capital Project Updates**

- Craigmont - The move in date for the new Craigmont location will need to be pushed to July 1<sup>st</sup> to accommodate E-Rate funding deadlines. This is essential to acquire broadband services through First Step without accruing additional costs.
- Lapwai – Site is being monitored. Condition of exterior walls continue to worsen, concerns about lack of water and increased cracking has been shared with project engineers. Staff offices will be temporarily moved to increase patron access, specifically for teen patrons.
- Kooskia – Ellamae is presenting to the Kooskia City Council on May 8<sup>th</sup>; she will share project details and plans.

**HB710 - Discussion** – The passing of HB710 was discussed. The law goes into effect July 1<sup>st</sup>. Ellamae will have draft policies to ensure the district is in compliance with the new statute at the next Board Meeting.

**Discussion on Nezperce Library** – Jeanne shared that community members are reaching out to her with questions regarding the status of the Nezperce Branch Manager. Jeanne would like the board to discuss reevaluating their decision. Ellamae stated that the Board offer per the decision made at the March meeting was already offered to the Branch Manager, and that any other decision would go against ICRMP guidance and require us to notify underwriting.

Action Items:

- a) **Naming Recognition, Craigmont Community Library** – Jeanne moved to accept the proposal for naming rights of the “Francie Tatko Children’s Section” at the new Craigmont Community Library location. Dawn seconded. Motion passed.

### [NEXT REGULAR MEETING:](#)

June 4<sup>th</sup>, 2024 at 9:30 AM- Ellamae requested that the meeting date be changed from the scheduled May 28<sup>th</sup> to allow staff to attend the Valnet Staff training.

[ADJOURNMENT](#) 11:04

Respectfully submitted,  
Ellamae Burnell, Clerk of the Board

**Approved:** June 4<sup>th</sup>, 2024